







iv) The owner shall inform Madras Metropolitan Development Authority of any change of the Licensed Surveyor/Architect. The newly appointed Licensed Surveyor/Architect shall also conform to MMDA that he has agreed for supervising the work under reference and intimate the stage of construction at which he has taken over. No construction should be carried on during the period is intervening between the exit of the previous Architect/Licensed Surveyor and entry of the new appointee.

v) On completion of construction the applicant shall intimate MMDA and shall not occupy the building or permit it to be occupied until a completion certificate is obtained from Madras Metropolitan Development Authority.

vi) While the applicant makes application for service connection such as Electricity, water supply, sewerage he should enclose a copy of the completion certificate issue by MMDA along with his application to the concerned Department/Board/Agency.

vii) When the site under reference is transferred by way of sale/lease or any other means to any person before completion of the construction, the party shall inform MMDA of such transaction and also the name and address of the persons to whom the site is transferred immediately after such transaction and shall bind the purchaser to these conditions of the planning permission.

viii) In the open space within the site, trees should be planted and the existing trees preserved by to the extent possible.

ix) If there is any false statement, suppression or any misrepresentation of facts in the application, planning permission will be liable for cancellation and the development made, if any will be treated as unauthorised;

x) The new buildings should have mosquito proof overhead tanks and wells.

xi) The sanction will be void abintio if the conditions mentioned above are not completed with;

2) The applicant is requested to

2) a) Communicate acceptance of the above conditions



2 (b) Remit a sum of Rs. **2200/- (Rupees two thousand two hundred only)**

towards Development Charge for land and building and a sum of Rs. **17,000/- (Rupees seventeen thousand only)**

towards Security Deposit which is refundable without interest after two years from the completion and occupation of the building. If there is any deviation violation/change of use to the approved plan, the Security Deposit will be forfeited. The Development Charge/ Security Deposit/~~Scrutiny charge/S.D.~~ ~~applied for approval~~ may be remitted in two/~~three~~/four separate Demand Drafts of any nationalised banks in Madras drawn in favour of the Member Secretary, Madras Metropolitan Development Authority at the cash counter of the MMDA within ten days on receipt of this letter and produce the challan.

- (c) Furnish the information and letter of undertaking as required under 2(ii) and (iii) above.
- (d) Give an undertaking in Rs.5/- stamp paper attested by the Notary Public (A copy of the format is enclosed herewith).
- (e) I enclosed herewith a copy of format for display of particulars for MSB/Special Buildings and request you to display the details at the site which is compulsory.

3 (a) The acceptance by the Authority of the prepayment of the Development charge shall not entitle the person to the planning permission but only the refund of the Development charge in case of refusal of the permission for non-compliance of the conditions stated in para-2 above or any other person, provided the construction is not commenced and claim for refund is made by the applicant.

(b) Before remitting the Development charge, the applicant shall communicate acceptance of the conditions stated in 2(i) to (xi) above and furnish the informations and letters of undertaking as required under 2(ii) and (iii) above, and get clearance from the officials concerned in MMDA.

On receipt of the above papers, action will be taken to issue planning permission.

Yours faithfully,

*R. Sutha*  
for MEMBER SECRETARY  
20/11/9

Encl.: As in c,d,&e above

Copy to:

- 1. The Commissioner, Corporation of Madras, Madras.3.
- 2. The Senior Accounts Officer, MMDA, Madras.8.